



bcas

BRITISH
COMPRESSED AIR
SOCIETY

TERMS & CONDITIONS

October 2026

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Online Payments

To attend our events, online registration is required. This in turn will create a user profile for the contact and may create a profile for the attendee. It is sometimes required that a registration is immediately followed by an online card payment. The payment is processed via secure online payment terminal. Depending on the purchase, we might be able to provide a refund due to cancellations, please check the event page for more details.

Payments or Cancellation Events

Notice of Cancellation	Percentage of total booking value payable by delegate
More than 12 weeks (84 days)	No additional charge
8 to 12 weeks (56 to 83 days)	50% of the total booking fee
4 to 8 weeks (28 to 55 days)	75% of the total booking fee
Up to 4 weeks (2 to 27 days)	90% of the total booking fee
Less than 2 days	100% of the total booking fee

The cancellation must be received in writing at events@bcas.org.uk. On receipt of the cancellation, the above chart states the amount the delegate remains liable for at that point in time.

BCAS reserves the right to amend the cancellation policy for individual events. Please check the dedicated event page for specific cancellation policies.

Cancellation due to an extenuating circumstance may be reviewed by the Executive Director who in turn will recommend the appropriate refund and action to the Board of Directors for approval. Extenuating circumstances may be considered at the total discretion of the BCAS board.

We will make every attempt to sell your place at the event to obtain a replacement booking. Dependent on the impact on the event, a refund may be considered by the board of Directors. An Administration Fee of £100 will be charged and will be deducted from the refund sum.

Training

1. Fees must be paid in full to BCAS before training can commence.
2. Membership rates will only apply once the annual membership subscription has been paid and BCAS reserves the right to charge the non-members rate should membership not proceed or renew.
3. Customers of BCAS members special rates will only apply once the annual membership subscription has been paid and BCAS reserves the right to charge the non-members rate should membership not proceed or renew.
4. All training booked is allocated to the individual and is not transferable either to a new employee or to a new employer.
5. All training courses have an availability duration from date of purchase and must be completed within that time frame. Failure to do so will result in the course being closed and the user will be required to purchase the training again. This also applies to part completion of a training course.
 - a. Compressed Air Management (CAM) – 24 months
 - b. Blended learning events – 6 months
 - c. E-learning courses – 2 months
 - d. NVQ qualifications – 18 months
6. Cancellation fees due
 - a. Once a course has been allocated refunds cannot be processed.
 - b. In case of a delegate no show, the course fee remains payable and no refund can be processed.
7. Examination
 - a. Examinations / tests are due to be sat within the course validity period.
 - b. An examination date can only be deferred once free of charge.
 - c. Request for deferment must be made 30 days before the examination date.
8. Re-sitting examinations can only happen within the course validity period. Outside of this time frame, BCAS reserve the right to charge a licensing fee for use of the LMS – although permission to continue with the training may be refused once the course validity period has lapsed.

Cessation of Membership

1. Any member may retire upon giving at least **six months'** written notice to the British Compressed Air Society provided that after such retirement the number of members is not less than one.
2. Any member shall retire if that member ceases to be an eligible company. In case of doubt as to whether a member has ceased to be an eligible company, the executive committee's view shall be final and shall not be bound to give any reason for its decision.
3. Any member who resigns or ceases to be an eligible company, or is removed as a member, shall remain liable to pay the whole of any annual subscription for the year during which membership is terminated. This includes any other amounts accruing prior to the date upon which Membership is terminated.
4. Any member who disregards any provision of these terms and conditions shall be guilty of conduct which, in the opinion of the executive committee, is inimical to the objects or interests of the society, shall be liable to expulsion from the society on the recommendation of a resolution of the executive committee passed by not less than two-thirds in number of the members of the executive committee present and voting. Any such member shall, at the same time as such resolution of the executive committee is passed, automatically cease to be a member and any director or senior manager nominated by that member shall also cease to be a member of any committee of which that person is a member.
5. Upon cessation of membership, a former member shall be required to return to the association any documentation and shall be required to delete all references to membership from such stationery and advertising material as may be in its possession.